

Voting Equipment Selection Committee
May 13, 2004
Minutes

Committee Members in Attendance:

Val Oveson, State CIO
Amy Naccarato, Director of Elections
Ray Palmer, Governor's Office IT
LuAnn Adams, Box Elder County Clerk
Sherrie Swensen, Salt Lake County Clerk
Linda Lunceford, Weber County Clerk
Robert Pero, Carbon County Clerk
David Yardley, Iron County Clerk
Mark Langston, Davis County IT
Neil Peterson, Utah County IT
Liz McCoy, Disability Law Center
Bill Gibson, Division of Services for the Blind and Visually Impaired
Debbie Gundersen, Office of State Purchasing
Steve Harmsen, Salt Lake County Council

Absent:

Thom Roberts, Attorney General's Office

I. Welcome/Committee Business

The group was welcomed by Val Oveson, Chair of the Voting Equipment Selection Committee.

Val cautioned the group about attending vendor sponsored events. Committee members were advised to avoid attending these events while in the process of developing the RFP. After the RFP is released vendor contact will have to be completely avoided.

The group also agreed to participate by speaker phone in a conference call sponsored by Gartner on the subject of electronic voting. The phone conference will be held after the official Committee Meeting for those who would like to participate.

David Yardley indicated that UAC has a desire to hold a meeting with County Commissioners and Clerks regarding the statewide purchase of electronic voting equipment in July or August.

II. Approve Minutes

The Committee approved the minutes from the April 29, 2004 meeting.

III. Work Time—Committee Reports

Each working group discussed the criteria associated with their evaluation category. The group determined that it was working towards the release of a single-step RFP. Group members also considered that overlap between the categories was acceptable.

The RFP will not contain language specific DRE equipment. The group determined that the final RFP criteria should be released in a consistent format. The Committee members agreed to use questions or open-ended statements as a means of soliciting information in the RFP. Committee members will refine their criteria and email new drafts to Amy.

Committee members were reminded that the next meeting will be held, Thursday, May 20, 2004 at the Library for the Blind from 12:00- 2:00 p.m.

The meeting adjourned at 3:25 p.m.